

# MEMORANDUM

Agenda Item No. 7(M)(2)(B)

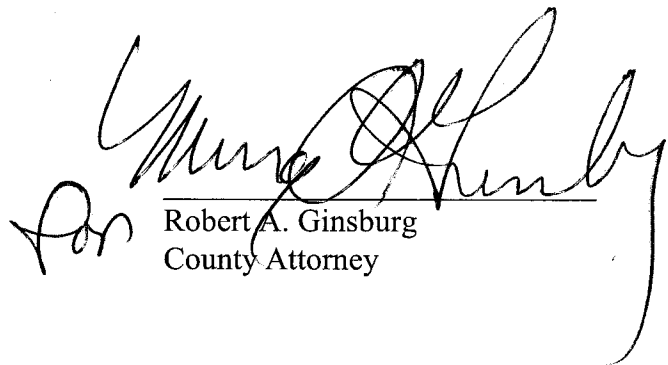
**TO:** Hon. Chairperson Barbara Carey-Shuler, Ed.D.  
and Members, Board of County Commissioners

**DATE:** September 9, 2004

**FROM:** Robert A. Ginsburg  
County Attorney

**SUBJECT:** Resolution retroactively  
authorizing provision of  
in-kind services to the  
Hispanic Transit Society  
of Dade County

The accompanying resolution was prepared and placed on the agenda at the request  
of Commissioner Joe A. Martinez.

  
Robert A. Ginsburg  
County Attorney

RAG/jls



# MEMORANDUM

(Revised)

**TO:** Hon. Chairperson Barbara Carey-Shuler, Ed.D.  
and Members, Board of County Commissioners

**DATE:** September 9, 2004

**FROM:** Robert A. Ginsburg  
County Attorney

**SUBJECT:** Agenda Item No. 7(M)(2)(B)

Please note any items checked.

- ☐ "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Bid waiver requiring County Manager's written recommendation
- ☐ Ordinance creating a new board requires detailed County Manager's report for public hearing
- ☐ Housekeeping item (no policy decision required)
- ☐ No committee review

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 7 (M) (2) (B)  
9-9-04

RESOLUTION NO. \_\_\_\_\_

RESOLUTION RETROACTIVELY AUTHORIZING PROVISION  
OF IN-KIND PARK AND RECREATION SERVICES TO THE  
HISPANIC TRANSIT SOCIETY OF DADE COUNTY FOR ITS  
JUNE 26, 2004 ANNUAL PICNIC IN AN AMOUNT NOT TO  
EXCEED \$1,026

**WHEREAS**, the Hispanic Transit Society of Dade County has requested use of the Park and Recreation Department showmobile, which is valued at \$1,026, for its June 26, 2004 annual picnic (see attached Fee Waiver/In-Kind Service Application); and

**WHEREAS**, Hispanic Transit Society of Dade County's annual picnic is a County-wide event,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board retroactively authorizes use of the Park and Recreation Department showmobile for the June 26, 2004 Hispanic Transit Society of Dade County's annual picnic in an amount not to exceed \$1,026.

The foregoing resolution was sponsored by Commissioner Joe A. Martinez and offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Dr. Barbara Carey-Shuler, Chairperson  
Katy Sorenson, Vice-Chairperson

Bruno A. Barreiro  
Betty T. Ferguson  
Joe A. Martinez  
Dennis C. Moss  
Natacha Seijas  
Sen. Javier D. Souto

Jose "Pepe" Diaz  
Sally A. Heyman  
Jimmy L. Morales  
Dorrin D. Rolle  
Rebeca Sosa

The Chairperson thereupon declared the resolution duly passed and adopted this 9<sup>th</sup> day of September, 2004. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

*mmc* .

Mariela Martinez-Cid

**MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION**

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY  
ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Special Events Staff  
Communications Department  
111 N.W. 1<sup>st</sup> Street, Suite 2510  
Miami, FL 33128

Phone: (305) 375-2836  
Fax: (305) 375-3968

Type of Event/Application (select one of the following):

- ☐ District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ☒ Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7 sign and date.)
- ☐ Special Event - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ☐ Major Event - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

1 Full legal name of the requesting organization: Hispanic Transit Society of Dade County

2 Applicant Status: (Select one of the choices below)

- ☒ Not-For-Profit or Tax Exempt ☐ Local Government or Public Entity
- ☐ For-Profit
- ☐ County Sponsored Event/Sponsoring Department \_\_\_\_\_
- ☐ Other (specify): \_\_\_\_\_

3 Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): Manuel O. Fresno  
8517 NW 75th Suite 203 (786) 262-0632 hispanictransit@aol.com  
(305) 372-6066

4 Specify fee waiver or in-kind service requested (quantify, if applicable): Large Showmobile 28'x8'x8'

5 Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries):

Hispanic Transit Society annual picnic

6 Please select ALL that apply to event:

- ☐ Economic Development: Event supports vitality or growth of the local economy
- ☒ Youth/Education: Event benefits youth of any age and/or offers educational benefits
- ☐ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- ☐ Arts and Culture: Event supports music, theatre, literature, art or culture
- ☐ Environmental: Event benefits environmental concerns or promotes conservation
- ☒ Sports and Athletics: Event supports/promotes organized sports or recreational participation

7 Physical address of event venues (please specify Commission District(s)): 16330 SW 147 Ave  
Dodge City

5

MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION

8. Description of regional or local impact: improve County (MDT) employees moral and  
unite transit workers.
9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): 930 AM - 630 PM
10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): 2:00 PM Kids dance show from local cheerleader group.  
2:30 PM Kids show cartoons.  
3:30 PM Awards County employees.
11. Expected number of participants and estimated attendance (per day, if applicable): 400 persons.
12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): N/A

I hereby certify that all the statements made in this application are true and correct.

Michael O. Lynch  
Signature of Authorized Representative

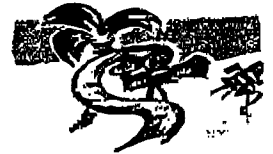
6-9-04  
Date



MIAMI-DADE PARKS & RECREATION DEPT.  
SHOWMOBILE, STAGES, BLEACHERS, SOUND & PRODUCTION  
305-257-0933 Ext: 240/305-257-1083 (F)



EQUIPMENT CONFIRMATION FORM



ORGANIZATION/AGENCY Hispanic Transit Society of Miami Dade County

EQUIPMENT REQUESTED Large showmobile 28x8x8

NAME OF PERSON RESPONSIBLE FOR THIS BILL Manuel O. Fresneda

BILLING ADDRESS 8517 NW 75th suite 203

NAME/TITLE OF THE EVENT Hispanic Transit Society Annual Picnic

ADDRESS OF EVENT 16330 SW 147 Ave Dodge City

TODAY'S DATE 6/9/04

DATE(S) OF EVENT 6-26-04

SET-UP TIME & DAY 930 AM - Saturday 6-26-04

TAKE-DOWN & DAY 630 PM Saturday 6-26-04

CONTACT  
PERSON/PHONE Manny Fresneda 786-262-0632 cell

AT SITE  
CONTACT/PHONE Manny Fresneda 786-262-0632 cell

SPECIAL INSTRUCTIONS: Direction Item(s) are to be placed, maps, diagrams, etc.

OTHER INFORMATION: Include additional equipment if needed. NONE

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the equipment requested as out-lined in the rental policy. We also understand that the total fee is to be remitted (5) five working days before the event.

\*Fee \_\_\_\_\_

Signature Manuel O. Fresneda

\*(SEE FEE SCHEDULE FOR EXACT CHARGES) Agency/Group Hispanic Transit Society

CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE  
EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED  
½ (HALF) OF RENTAL FEE.

# SHOWMOBILES, STAGES AND BLEACHERS RENTAL RATE

**DESCRIPTION:** Please mark the appropriate box for item requested.

☒ **SHOWMOBILE:**

Large (32' X 8' X 8' with extensions)

12pm - 6<sup>00</sup> pm

☒ Large (28' X 8' X 8') - *renovated*

☐ Small (17' X 8' X 8')

First Hour Rental Rate: Large with extensions.....\$1,250

Large Showmobile.....\$350 \*

Small Showmobile.....\$250

Each additional hour - with extensions.....\$100

Others.....\$60 \*

☐ **STAGE (24' x 40') - (2) Available**

First day rental.....\$400 each

Each additional day.....\$ 75

☐ **BLEACHERS**

(10 sets) 10 tier unit w/seating capacity of 250 each

First (3) days - per unit.....\$650

Each additional day-per unit.....75

☒ **DELIVERY CHARGES: (Includes set-up and take-down)**

(2) Staff @ \$25/hr. X 4hrs. min = \$200

Fringe benefits @ 58% 116

**TOTAL: \$316**

*total for  
all  
\$1026.00*

NOTE: Any modification to the set-up time, take-down time or moving of equipment after set-up, relocation or additional waiting time before or after the event, will be assessed at \$200/hour. Remember, rental time is based on your published event schedule. Any fee reduction or waiver requests must be channeled through the Directors office by calling Ana Gonzalez at (305) 755-7958

*D*